

**The Corporation of the Township of Malahide
Special Council Meeting
November 10, 2010 – 7:00 p.m.**

The Malahide Township Council-Elect met at the South Dorchester Community Hall at 7:00 p.m. with the following present:

Council: Mayor-Elect D. Mennill, Deputy Mayor- Elect J. Jenkins, Councillors-Elect C. Glinksi, M. Moore, M. Phillimore, M. Wales, and M. Widner.

Staff: CAO/Clerk M. Casavecchia, Director of Community & Corporate Services E. DiMeo, EECC General Manager T. Klachan, and Deputy Clerk D. Wilson.

CALL TO ORDER:

Chief Administrative Officer/Clerk M. Casavecchia called the meeting to order at 7:00 p.m.

DISCLOSURE OF PECUNIARY INTEREST and the General Nature thereof:

No disclosures of pecuniary interests were declared.

COUNCIL ORIENTATION:

- Departmental Reviews

The Council-Elect received presentations from the EECC General Manager and Director of Community & Corporate Services. Such presentations provided the Council-Elect with a general overview of the roles and responsibilities of the East Elgin Community Complex and the Community & Corporate Services Department and also identified some of the key projects, programs, and challenges that will need to be addressed by the incoming Council during its 4-year term.

- Role of Council/Municipal Administration

The CAO/Clerk presented the Council-Elect with general information regarding the following:

- Council/Mayor Roles & Responsibilities
- Staff Roles & Responsibilities
- Public Accountability & Transparency
- Conflict of Interest.

- Council Procedures/Policies

The CAO/Clerk presented the Council-Elect with general information regarding the following:

- Council Procedures – Agendas, Minutes, By-laws, Resolutions
- Council Policies – Purchasing Policy, Committee Appointments, Council Remuneration
- Open vs. Closed Meetings
- Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)
- Risk Management/Municipal Insurance.


- Upcoming Events

The CAO/Clerk presented the Council-Elect with general information regarding the following upcoming events:

- Council Meeting Schedule – Inaugural and Regular Meetings
- Various Conferences and Seminars
- Additional Educational/Training Opportunities.

ADJOURNMENT:

The Council-Elect adjourned its Council Orientation Session at 10:19 p.m.



Mayor-Elect D. Mennill



Clerk - M. Casavecchia

