

THE CORPORATION OF THE TOWNSHIP OF MALAHIDE

BY-LAW NO. 12-02

Being a By-law to establish
various User Fees and Rates.

WHEREAS pursuant to Sections 9, 11 and 391(1) of the *Municipal Act, 2001, c. 25*, as amended, a municipality may pass by-laws imposing fees or charges on persons for services and activities provided or done by or on behalf of it and for the use of its property including property under its control;

AND WHEREAS pursuant to Section 69 of the *Planning Act, R.S.O. 1990, c. P.13*, as amended, a Council of a municipality may pass a by-law to prescribe a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS the Council of The Corporation of the Township of Malahide deems it desirable to update certain fees and charges charged from time to time and establish others;

NOW THEREFORE the Council of The Corporation of the Township of Malahide **HEREBY ENACTS AS FOLLOWS:**

1. THAT the fees, rates and charges as set out in Schedule "A" to this By-law be and the same are hereby established.
2. THAT the fees listed in Schedule "A" to this By-law will be subject to federal and/or provincial taxes, where applicable.
3. THAT payment of any fee or charge in this By-law shall be in Canadian currency.
4. THAT no request by any person for any information, service, activity or use as set out in Schedule "A" to this By-law will be processed or provided until the person requesting the information, service, activity or use has paid the applicable fee in the prescribed amount.
5. THAT interest be added to rates, fees and charges including any collection costs, that are due and unpaid after 30 days at the rate of 1.25 % per month.
6. THAT the CAO/Clerk, or designate, is hereby authorized in his or her discretion to waive, reduce, or otherwise vary the fee or charge for the item concerned as set out in Schedule "A" to this By-law.

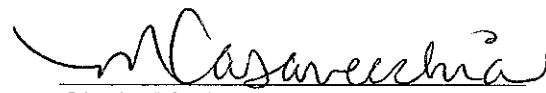
7. THAT Schedule "A" to this By-law shall be deemed to be an integral part of this By-law.
8. THAT this By-law shall be known as the "Rates and Charges By-law".
9. THAT should any part of this By-law, including any part of Schedule "A" be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of the Council that such invalid part of the By-law shall be severable and that the remainder of this By-law including the remainder of Schedule "A", as applicable, shall continue to operate and to be in force and effect.
10. THAT By-law Nos. 10-24 and 11-19 be and the same is hereby repealed in their entirety.
11. THAT this By-law shall come into force and take effect on the final passing thereof.

READ a FIRST and SECOND time this 5th day of January, 2012.

READ a THIRD time and **FINALLY PASSED** this 5th day of January, 2012.



Mayor, D. Mennill



Clerk, M. Casavecchia

**SCHEDULE "A"
CLERK'S DEPARTMENT**

The following fees on this Schedule are the cash discounted fees, as payments by cash, cheque or debit card are eligible for a \$2.50 cash discount for every \$100.00 or part thereof.

SECTION 1: Licences

ITEM	FEE
Lottery Licences	3% of prize

SECTION 2: Vital Statistics

ITEM	FEE
Burial Permit Fee	\$15.00

COMMUNITY SERVICES DEPARTMENT

SECTION 1: Planning Fees

The following are Planning Application Deposits used towards the actual costs which shall be incurred by the Township during the review and approval process. The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal staff time and associated costs.

ITEM	DEPOSIT
Official Plan Amendment Application	\$2,500.00
Defence of Ontario Municipal Board Appeals	\$10,000.00
Minor Variance Applications	\$1,300.00
Site Plan Agreement Application	\$1,600.00
Temporary Use By-law Applications	\$2,500.00
Temporary Use By-law Renewal Application	\$2,500.00
Plan of Subdivision Application	\$7,000.00
Plan of Condominium Application	\$7,000.00
Zoning By-law Application	\$2,500.00
ITEM	FEE
Private Septic System Verification Fee – required on all severances to confirm the septic system is confined entirely within the property boundaries and conforms to all property line setbacks.	\$75.00 per property
Percolation Test	\$225.00

SECTION 2: Municipal Law Enforcement Fees

ITEM	2012 FEE	2013 FEE
DOG LICENCES	An early payment discount of \$33.00 will be deducted for all dog/kennel licences fees paid on or before March 31 st	An early payment discount of \$33.00 will be deducted for all dog/kennel licences fees paid on or before March 31 st
- first dog	\$53.00	\$55.00
- second dog	\$58.00	\$60.00
- third dog	\$78.00	\$80.00
- kennel licence	\$68.00	\$70.00
- replacement of current year's tag	\$5.00	\$5.00
- dangerous dog	\$205.00	\$210.00
- guide dog & service dog	\$0.00	\$0.00

SECTION 3: Building Services Fees

ITEM	SIZE	PERMIT FEES
See applicable By-law for Building Services Fees		

SECTION 4: Community Building Fees

Unless otherwise noted, Community Building Fees are subject to a 5% Capital Replacement Surcharge.

MALAHIDE COMMUNITY PLACE ITEM	2012 FEE BEFORE 5% SURCHARGE	2013 FEE BEFORE 5% SURCHARGE
Licensed Event – Community Room A, any day of the week	\$51.50/day	\$53.05/day
Licensed Event – Community Room B or C, Friday or Saturday	\$257.50/day	265.25/day
Licensed Event – Community Room B or C, Sunday to Thursday	\$206.00/day	\$212.20/day
Licensed Event – Community Rooms B & C, Friday or Saturday	\$360.50/day	\$371.50/day
Licensed Event – Community Rooms B & C, Sunday to Thursday	\$309.00/day	\$318.50/day

Licenced Event – Community Rooms A,B & C, Friday or Saturday	412.00/day	\$424.50/day
Licenced Event – Community Rooms A,B & C, Sunday to Thursday	\$360.50/day	\$371.50/day
Licenced Hourly – Community Room B or C	\$46.35/hour	\$47.75/day
Licenced Hourly – Community Rooms A & B	\$56.20/hour	\$57.85/day
Licenced Hourly – Community Rooms B & C	\$61.80/hour	\$63.65/hour
Licenced Hourly – Community Rooms A, B & C	\$73.85/hour	\$76.05/hour
Recurring Program – Community Room A	\$15.45/hour	\$15.95/hour
Recurring Program – Community Room B or C	\$25.75/hour	\$26.55/hour
Meetings - Meeting Room	\$25.75/three hour meeting	\$26.55/three hour meeting
Meetings – Community Room A	\$38.65/three hour meeting	\$40.00/three hour meeting
Unlicenced Event – Community Room A	\$25.75/hour	\$26.55/hour
Unlicenced Event – Community Room B or C	\$41.20/hour	\$42.45/hour
Unlicenced Event – Community Rooms A & B	\$46.35/hour	\$47.75/hour
Unlicenced Event – Community Rooms B & C	\$56.20/hour	\$57.85/day
Unlicenced Event – Community Rooms A,B & C	\$65.75/hour	\$67.75/hour
Kitchen Rental – with full-day hall rental	\$92.70/event	\$95.50/event
Kitchen Rental – stand alone event	\$11.60/hour	\$12.00/hour
Portable Bar, Fridge and Ice Caddy	\$25.75 per event	\$26.55 per event
Bagged Ice	\$2.00/bag (surcharge exempt)	\$2.25/bag (surcharge exempt)
Ball Diamond Rental – Youth Game Rate	\$12.90/two hour game	\$13.30/two hour game
Ball Diamond Rental – Adult Game Rate	\$25.75/two hour game	\$26.55/two hour game
Youth Ball Tournament with access to both diamonds	\$51.50/day	\$53.05/day

Adult Ball Tournament with access to both diamonds	\$103.00/day	\$106.10/day
Portable Washroom Rental (1 unit) to be incorporated into tournament fee	\$68.00/weekend (surcharge exempt)	\$75.00/weekend (surcharge exempt)
Ball Diamond Lights	\$8.00 /game	\$10.00/game
Gary Barat Pavilion	\$25.75/event	\$26.55/event

SOUTH DORCHESTER COMMUNITY HALL ITEM	2012 FEE BEFORE 5% SURCHARGE	2013 FEE BEFORE 5% SURCHARGE
Licensed Event – Community Room, Friday or Saturday	\$128.75/day	\$132.75
Licensed Event – Community Room, Sunday to Thursday	\$97.85/day	\$100.80/day
Recurring Program – Community Room	\$15.45/hour	\$16.00/hour
Meeting – Community Room	\$38.65/three hour meeting	\$40.00/three hour meeting
Unlicensed Event – Community Room	\$25.75/hour	\$26.55/hour
Kitchen Rental	\$51.50/event	\$53.05/event
Kitchen Rental – stand alone event	\$7.00/hour	\$8.00/hour

ITEMS COMMON TO BOTH MALAHIDE COMMUNITY PLACE & SOUTH DORCHESTER COMMUNITY HALL	2012 FEE BEFORE 5% SURCHARGE	2013 FEE BEFORE 5% SURCHARGE
Staff Overtime before 8 am or after 2 am	\$27.05/hour/staff person	\$28.00/hour/staff person
Facility Set-up, day prior to booking	\$27.05/hour	\$28.00/hour
Green Space Event Rental for up to 4 hours	\$25.75/hour	\$26.55/hour
Parking Lot Event Rental	\$25.75/hour	\$26.55/hour
Place Setting	\$.77	\$.80

FINANCE DEPARTMENT

ITEM	FEE
Tax Certificate New property owners will receive a duplicate copy of the tax bill and statement of tax account history.	\$60.00 less a \$10.00 early payment discount for requests received 5 working days in advance.
Zoning Certificate	\$60.00 less a \$10.00 early payment discount for requests received 5 working days in advance
Account Set Up Charge for water/sewage	\$15.00 administration fee, to be added to the water/sewage account.
Engineer's Report including utility arrears	\$65.00 less a \$10.00 early payment discount for requests received 5 working days in advance
Proof of Septic Certificate	\$50.00 less a \$10.00 early payment discount for requests received 5 working days in advance
NSF cheque or returned payment	\$25.00
Tax Bill Reprint, Tax or Water Account History Print, or duplicate receipt, Statement of Tax Account	\$10.00 each
Transfer to Taxes	\$25.00 administration fee for all water or waste water accounts left unpaid after the second consecutive billing to be transferred to the corresponding tax account.
Tax Sale Registration Process	Full cost recovery
Penalty - Utilities	5% imposed on first day of default
Interest/Penalty – Overdue Accounts Receivable	1.25% per month or part month
Blue Box	\$10.00
Identification Cards	Orders of 50 cards or more - \$4.00 per card Orders of less than 50 cards - \$5.00 per card
US Exchange Fee Administration Fee	\$10.00

CORPORATE SERVICES

ITEM	FEE
Photocopying/computer print out – black/white	\$.75/page
Photocopying/computer print out – colour copies	\$1.50/page

Fax	\$1.00/page
GIS Property Map including the property (MPAC) parcels and Road Network only	\$7.00 per 8.5" x 11" page \$11.00 per 11" x 17" page \$25.00 per 18" x 24" page \$6.00 per pdf document
GIS Mapping - each additional pre-existing layer	\$2.00 per layer
GIS Custom Map including mark ups	\$38.00 minimum fee for up to ½ hour GIS Technician's time. Thereafter \$15.00 for minimum of 15 minute intervals. Map is extra
GIS – Ortho Tile – fixed price as determined by MNR until January 1, 2013	\$50.00 per tile + \$100.00 admin fee per tile
Township Pin or Township Spoon	\$2.00
Township Flag	Full cost recovery
County Road Map	Full cost recovery
Municipal Map	\$1.50
Official Plan Document	\$27.00
Zoning by-law Document	\$32.00
Document Certification/Commissioner of Oaths	\$10.00
Meeting Investigation Fee	\$25.00 (refundable if deemed valid issue)

UTILITIES DEPARTMENT

SECTION 1: Wastewater (Sewage) Service Fees

ITEM	FEE
See applicable by-law for Wastewater Fees	

SECTION 2: Sewage Impost Fees

ITEM	FEE
Each lot created subsequent to the passage of by-law 02-30, by consent that lies adjacent to the sewage works shall be subject to the impost sewer rate of : \$500.00 to be increased 2% annually as of January 1/03 of each year thereafter plus \$2,760.00. Payment shall be made in full prior to the creation of the lot.	
Each lot created subsequent to the passage of by-law 02-30, by registered plan of subdivision or consent that requires an extension to the sewage works shall be subject to the impost sewer rate of :	

\$500.00 to be increased 2% annually as of January 1/03 of each year thereafter plus a negotiated impost sewer rate per lot that shall not exceed \$2,760.00 per lot. Payment shall be made in full prior to the creation of the lot.

SECTION 3: Water Service Rates

ITEM	FEE
See Applicable by-law for Water Service Fees	
Subject to a written notice each residential customer with a metered service out of order, shall pay a minimum bill of \$204.00 for every 13 week period, or for the average consumption of water used for the same period in prior years, whichever is greater. A further penalty of \$300.00 will be added to each billing for every 13 week period after 6 months of disrepair.	
Subject to a written notice each industrial or commercial customer with a metered service out of order, shall pay a minimum bill of \$1,020.00 for every 13 week period, or for the average consumption of water used for the same period in prior years, whichever is greater. A further penalty of \$1,200.00 will be added to each billing for every 13 week period after 6 months repair.	

SECTION 4: Miscellaneous Water and Sewage Fees

ITEM	FEE
Annual Water Use Water Permit (Bulk Use)	\$80.00 daily fee plus a deposit of \$350.00. The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal staff time and associated costs. The cost of the water purchased is an additional cost, see above.
Water Meter (3/4") and inspection	\$450.00
Connection to waterline where a line tap is required	\$250.00 plus Deposit of \$3,000.00. The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal time and associated costs.
Water Frost Plates	\$15.00
Water Meter Testing – no problem discovered	\$140.00 plus a deposit of \$100.00. The applicant will be invoiced for the difference

	between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal time and associated costs.
Voluntary Shut Off/On exceeding 1 per year	\$50.00
Water Service Reconnection	\$60.00
Water Disconnection and Inspection	\$100.00 plus a deposit of \$1,000.00. The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal time and associated costs
Water Meter Maintenance – the Township will be responsible for normal testing and repairs to maintain water meters in good operating condition. The cost to repair water meters damaged by freezing, vandalism or wilful neglect will be the responsibility of the property owner	Full Cost Recovery
Repair to replace curb stop and drain valve	Full Cost Recovery
New Private Sewer Connection to inspect from Stub to house.	\$250.00
Unblock Residential Sewer, during working hours	\$150.00 plus deposit of \$500.00. The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made.
Unblock Residential Sewer, after hours	\$225.00 plus deposit of \$500.00. The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made.
New Sewer Stub Installation	\$250.00 plus deposit of \$10,000.00. The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal time and associated costs.

SECTION 5: Water Impost Fees

ITEM	FEE
Dingle Street Watermain	\$3,500.00 per connection plus the cost of the service connection to the watermain.
Grovesend Watermain	\$4,000.00 per connection plus the cost of the service connection to the watermain.
Hacienda Road Watermain	\$4,000.00 per service connection plus the cost of the service connection to the watermain. This Impost Fee is forwarded to Ontario Realty Corporation.
Imperial road Watermain Extension	\$7,500.00 per connection plus the cost of service connection to the watermain, and \$400.00 water booster pump charge
Jamestown Road Watermain	\$2,500.00 per connection plus the cost of service connection to the watermain, and \$400.00 water booster pump charge, effective 2003
Jamestown Road Watermain Extension	\$4,000.00 per connection plus the cost of service connection to the watermain, and \$400.00 water booster pump charge, effective 2003
Port Bruce Watermain	\$1,500.00 per connection plus the cost of service connection to the watermain
Rogers Road Watermain	\$7,500.00 per connection plus the cost of service connection to the watermain.
Waneeta Beach Waterline	\$4,000.00 per connection plus the cost of the service connection to the watermain.

FIRE & EMERGENCY SERVICES

ITEM	FEE
Fire & Emergency Occurrence Report	\$100.00
Commercial Building Fire Inspection & Report	\$125.00
Industrial Building Fire Inspection & Report	\$170.00
Residential Building Fire Inspection & Report	\$75.00
Vehicle Incidents on MTO Roadway	As established by MTO
Civic Addressing Sign & Post installed-1 only	\$110.00
Civic Addressing Sign & Post installed – 2 nd & subsequent	\$75.00
Civic Addressing Sign – replacement only	\$38.00
Civic Addressing Post – replacement only	\$22.00
Civic Addressing Sign & Post only	\$60.00

DRAINAGE DEPARTMENT

ITEM	FEE
Municipal Drainage Reports Assessment Splits	\$80.00
Tile Drain Loan Processing Fee	\$50.00

ROAD DEPARTMENT

ITEM	FEE
Entrance/Encroachment Permit-Twp Road	\$155.00
Rural Entrance Permit Deposit-Twp Road	\$400.00. The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal time and associated costs.
Urban Entrance Permit Deposit-Twp Road (RE: curb/sidewalk damage)	\$1,000.00 The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal time and associated costs.
Driveway Culvert Installation Fee Deposit	\$2,000.00 deposit. The applicant will be invoiced for the difference between the actual Township cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal time and associated costs.
Road Occupancy Permit Deposit (RE: boring, open cuts to install e.g. private drains, water services)	\$1,000.00 minimum, based on estimated costs. The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal time and associated costs.
Moving Permit-Twp Road	\$200.00

Moving Permit Deposit-Twp Road

\$2,500.00 The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal time and associated costs.