

# THE CORPORATION OF THE TOWNSHIP OF MALAHIDE

## BY- LAW NO. 25-10

Being a By-law to establish various User Fees and Rates.

**WHEREAS** pursuant to Sections 9, 11 and 391(1) of the Municipal Act, 2001, c. 25, as amended, a municipality may pass by- laws imposing fees or charges on persons for services and activities provided or done by or on behalf of it and for the use of its property including property under its control;

**AND WHEREAS** pursuant to Section 69 of the Planning Act, R.S. O. 1990, c. P. 13, as amended, a Council of a municipality may pass a by-law to prescribe a tariff of fees for the processing of applications made in respect of planning matters;

**AND WHEREAS** the Council of The Corporation of the Township of Malahide deems it desirable to update certain fees and charges charged from time to time and establish others;

**NOW THEREFORE** the Council of The Corporation of the Township of Malahide **HEREBY ENACTS AS FOLLOWS:**

1. THAT the fees, rates, and charges as set out in Schedule "A" to this By-law be and the same are hereby established.
2. THAT the fees, rates, and charges listed in Schedule "A" to this By-law will be subject to federal and/or provincial taxes, where applicable.
3. THAT the payment of any fee or charge in this By-law shall be in Canadian currency.
4. THAT no request by any person for any information, service, activity, or use as set out in Schedule " A" to this By-law will be processed or provided until the person requesting the information, service, activity, or use has paid the applicable fee in the prescribed amount.
5. THAT interest be added to rates, fees, and charges, including any collection costs that are due and unpaid after 30 days at the rate of 2% per month.
6. THAT the Chief Administrative Officer or Treasurer, is hereby authorized in his or her discretion to waive, reduce, or otherwise vary the fee or charge for the item concerned as set out in Schedule "A" to this By-law.
7. THAT Schedule "A" to this By-law shall be deemed to be an integral part of this By-law.
8. THAT this By-law shall be known as the "User Fee By-law".
9. THAT should any part of this By-law, including any part of Schedule " A" be determined by a Court of competent jurisdiction to be invalid or of no force and effect,

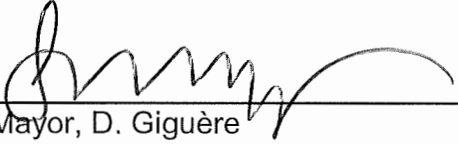
it is the stated intention of the Council that such invalid part of the By-law shall be severable and that the remainder of this By-law including the remainder of Schedule "A", as applicable, shall continue to operate and to be in force and effect.


10. THAT By-law No. 24-06 be and the same is hereby repealed in its entirety effective the date that this By-law comes into force and effect.

11. THAT this By-law shall come into force and take effect on the final passing thereof.

**READ a FIRST and SECOND** time this 30<sup>th</sup> day of January, 2025.

**READ a THIRD** time and **FINALLY PASSED** this 30<sup>th</sup> day of January, 2025.

  
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Mayor, D. Giguère

  
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Clerk, A. Adams

**TOWNSHIP OF MALAHIDE**  
**SCHEDULE "A" TO BY-LAW 25-10**  
**USER FEES SCHEDULE**

**CORPORATE SERVICES**

<b>Fee Description</b>	<b>Applicable Taxes</b>	<b>Fee</b>
Lottery Licences	Exempt	Minimum fee of \$5.00 or 3% of prize value
Solar Farm Licence (see by-law 13-41)	Exempt	See by-law 13-41
Burial Permit Fee (non-residents only)	Exempt	\$20.00
Meeting Investigation Fee	Exempt	\$25.00 (refundable if deemed valid issue)
Freedom of Information Requests	Exempt	\$25.00 administrative fee
		+ other costs associated with fulfilling the request in accordance with fees set by MFIPPA
Document Certification/Commissioner of Oaths	+ HST	\$15.00 (resident) / \$25.00 (non-resident)

## ANIMAL CONTROL

<b>Fee Description</b>	<b>Applicable Taxes</b>	<b>Fee</b>
First dog	Exempt	\$17.60
Second dog	Exempt	\$20.15
Third dog	Exempt	\$30.35
Kennel licence	Exempt	\$72.50
Replacement tag	Exempt	\$5.00
Dangerous dog	Exempt	\$108.15
Guide dog & service dog	Exempt	\$0.00
Late fees for payments after March 31 <sup>st</sup>	Exempt	\$10.00

## DEVELOPMENT SERVICES

The following are Planning Application Deposits used towards the actual costs which shall be incurred by the Township during the review and approval process. The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal staff time and associated costs. Planning deposits and fees are exempt from HST.

<b>Fee Description</b>	<b>Applicable Taxes</b>	<b>Fee</b>
Official Plan Amendment Application	Exempt	\$4,000.00
Defence of Ontario Municipal Board Appeals	Exempt	\$10,000.00
Minor Variance Applications	Exempt	\$2,000.00
Site Plan Agreement Application	Exempt	\$2,000.00
Temporary Use By-law Applications	Exempt	\$3,000.00
Temporary Use By-law Renewal Application	Exempt	\$3,000.00
Plan of Subdivision Application	Exempt	\$10,000.00
Plan of Condominium Application	Exempt	\$10,000.00
Zoning By-law Application	Exempt	\$4,000.00
Development Agreement Fee	Exempt	\$590.00
Site Evaluation Fee including Private Septic System Verification Fee – required on all severances to confirm the septic system is confined entirely within the property boundaries and conforms to all property line setbacks.	Exempt	\$170.00
Percolation Test	Exempt	\$255.00
Ontario Power Authority Review and Response for Feed-In-Tariff (FIT) Applications	Exempt	\$175.00
Fence Viewing Deposit	Exempt	\$ 280.00
Fence Viewer Fee – to be deducted from the Fence Viewing Deposit	Exempt	\$50.00 for each of the 3 Viewers, mileage paid and \$90.00 Administration Fee

## FINANCE DEPARTMENT

Fee Description	Applicable Taxes	Fee
Tax Certificate New property owners will receive a duplicate copy of the tax bill and statement of tax account history.	+ HST	\$60.00
Zoning Certificate	+ HST	\$60.00
Engineer's Report including utility arrears	+ HST	\$65.00
Proof of Septic Certificate	+ HST	\$65.00
NSF cheque or returned payment	Exempt	\$40.00
Tax Bill Reprint, Tax or Water Account History Print, or duplicate receipt, Statement of Tax Account (HST included)	Exempt	\$0
Transfer to Taxes	Exempt	\$25.00 administration fee for all water or waste water accounts left unpaid after the second consecutive billing to be transferred to the corresponding tax account
Tax Sale Registration Process	Exempt	Full cost recovery
Account Collection Fee, when sent to Collection Agency	+ HST	\$0
Delivery Fee, when send correspondence by Registered Mail	+ HST	\$9.75 + postage
Penalty on Accounts Receivable 30 days in arrears	Exempt	2% on the first day of each month
US Exchange Administration Fee	+ HST	\$10.00

**MALAHIDE COMMUNITY PLACE**

<b>Fee Description</b>	<b>Applicable Taxes</b>	<b>Fee</b>
Licensed Event – Community Room A, any day of the week	+ HST	\$68.17/day
Licensed Event – Community Room B or C, Friday or Saturday	+ HST	\$340.92/day
Licensed Event – Community Room B or C, Sunday to Thursday	+ HST	\$280.76/day
Licensed Event – Community Rooms B & C, Friday or Saturday	+ HST	\$477.53/day
Licensed Event – Community Rooms B & C, Sunday to Thursday	+ HST	\$409.38/day
Licensed Event – Community Rooms A,B & C, Friday or Saturday	+ HST	\$545.66/day
Licensed Event – Community Rooms A,B & C, Sunday to Thursday	+ HST	\$454.79/day
Licensed Hourly – Community Room B or C	+ HST	\$61.39/hour
Licensed Hourly – Community Rooms A & B	+ HST	\$74.36/hour
Licensed Hourly – Community Rooms B & C	+ HST	\$81.77/hour
Licensed Hourly – Community Rooms A, B & C	+ HST	\$97.72/hour
Recurring Program – Community Room A	+ HST	\$20.49/hour
Recurring Program – Community Room B or C	+ HST	\$34.08/hour
Meetings - Meeting Room	+ HST	\$34.01/three hour meeting
Meetings – Community Room A	+ HST	\$51.36/three hour meeting
Unlicensed Hourly – Community Room A	+ HST	\$34.08/hour
Unlicensed Hourly – Community Room B or C	+ HST	\$54.58/hour
Unlicensed Hourly – Community Rooms A & B	+ HST	\$61.40/hour
Unlicensed Hourly – Community Rooms B & C	+ HST	\$74.37/hour
Unlicensed Hourly – Community Rooms A,B & C	+ HST	\$87.08/hour
Kitchen Rental – with full-day hall rental	+ HST	\$112.49/event

<b>Fee Description</b>	<b>Applicable Taxes</b>	<b>Fee</b>
Kitchen Rental – stand alone event	+ HST	\$15.82/hour
Portable Bar, Fridge and Ice Caddy	+ HST	\$31.20 per event
Bagged Ice	+ HST	\$7/bag
Storage Room Rental	+ HST	\$57.94/day
Ball Diamond Rental – Youth Game Rate Non-Competitive (Rec) League	+ HST	\$20.98/two hour game
Ball Diamond Rental – Youth Game Rate Competitive League	+ HST	\$26.58/two hour game
Ball Diamond Rental – Adult Game Rate	+ HST	\$38.48/two hour game
Youth Ball Tournament with access to both diamonds	+ HST	\$79.14/day
Adult Ball Tournament with access to both diamonds	+ HST	\$149.09/day
Relining Diamonds for Adults	+ HST	\$19.95
Relining Diamonds for Youth	+ HST	\$14.70
Ball Diamond Lights	+ HST	\$14.18/game
Gary Barat Pavilion	+ HST	\$31.24/event
Ball Diamond Advertising Signage - full fence section	+ HST	\$446.25 per year for each of year 1, 2 & 3
Ball Diamond Advertising Signage - partial fence section	+ HST	\$273 per year for each of year 1, 2 & 3



**SOUTH DORCHESTER COMMUNITY HALL**

<b>Fee Description</b>	<b>Applicable Taxes</b>	<b>Fee</b>
Licensed Event – Community Room, Friday or Saturday	+ HST	\$171.1
Licensed Event – Community Room, Sunday to Thursday	+ HST	\$129.59/day
Recurring Program – Community Room	+ HST	\$20.49/hour
Meeting – Community Room	+ HST	\$51.37/three hour meeting
Unlicensed Event – Community Room	+ HST	\$31.21/hour
Kitchen Rental	+ HST	\$62.52/event
Kitchen Rental – stand alone event	+ HST	\$11.55/hour

**OTHER FACILITY RENTAL FEES**

<b>Fee Description</b>	<b>Applicable Taxes</b>	<b>Fee</b>
Staff Overtime before 8 am or after 2 am	+ HST	\$37.31/hour/staff person
Facility Set-up, day prior to booking	+ HST	\$37.31/hour
Green Space Event Rental for up to 4 hours	+ HST	\$31.21/4 hour
Parking Lot Event Rental	+ HST	\$31.21/4 hour
Place Setting	+ HST	\$1.05/seating
Damage Deposit	Exempt	\$500.00

## CEMETERIES

Fee Description	Applicable Taxes	Fee
<b>Interment Rights Fees</b>		
Regular Lot - 4' x 10' – permits 1 full burial and 1 cremated remains OR up to 3 cremated remains only	+ HST	\$ 800.00
Regular Lot – Care & Maintenance Fee	+ HST	\$ 320.00
<b>Interment Fees</b>		
Adult	+ HST	\$ 900.00
Child	+ HST	\$ 600.00
Cremated Remains	+ HST	\$ 425.00
2 Cremated Remains simultaneously	+ HST	\$ 675.00
1 full burial and 1 Cremated remains simultaneously	+ HST	\$ 975.00
Saturday Interment Surcharge	+ HST	\$ 200.00
Weekday Interment after 4:00 p.m. Surcharge	+ HST	\$ 175.00
<b>Disinterment Fees</b>		
Full Burial	+ HST	\$ 1050.00
Cremated Remains	+ HST	\$ 700.00
<b>Monument/Marker Care Fees</b>		
Flat Marker	+ HST	\$ 50.00
Monument	+ HST	\$ 100.00
Large Monument	+ HST	\$ 200.00
<b>Other Fees</b>		
Lots Purchased Prior to 1955 - per lot - Fee required at time of resale/transfer or interment as applicable. Fee will be deposited into the Care and Maintenance Fund.	+ HST	\$ 320.00
Administration Fee for the Resale/Transfer of Lots - per resale/transfer of lot	+ HST	\$ 120.00
Genealogical Requests	+ HST	Photocopying charges as stated under Corporate Services within this By-law

### EMERGENCY SERVICES

<b>Fee Description</b>	<b>Applicable Taxes</b>	<b>Fee</b>
Civic Addressing Sign & Post installed-1 only	+ HST	\$ 130.00
Civic Addressing Sign & Post installed – 2 <sup>nd</sup> & subsequent	+ HST	\$ 95.00
Civic Addressing Sign – replacement only	+ HST	\$ 46.00
Civic Addressing Post – replacement only	+ HST	\$ 26.00
Civic Addressing Sign & Post only	+ HST	\$ 72.00

**DRAINAGE DEPARTMENT**

<b>Fee Description</b>	<b>Applicable Taxes</b>	<b>Fee</b>
Municipal Drainage Reports Assessment Split Deposits	+ HST	\$ 500.00 per split
Tile Drain Loan Processing Fee	+ HST	\$ 100.00
Livestock Valuation Fee - \$50.00 for each report + mileage	+ HST	\$100.00 per report + mileage

## WASTE MANAGEMENT

Fee Description	Applicable Taxes	Fee
Waste Management Fee  NOTE: The waste management fee entitles each eligible unit/property to the annual allotment of tags decided by Council	Exempt	\$50.00 annual fee for each assessed unit/property to be billed through annual tax assessment
Bag Tag	Exempt	\$1.50 each tag
Blue Box Replacement *	+ HST	\$11.00
Composters *	+ HST	\$46.75
Processing illegally dumped garbage which is recovered by Municipal Staff and where the offender can be identified. *	+ HST	\$100.00 or the total cost of the clean-up, whichever is greater

## ROADS DEPARTMENT

<b>Fee Description</b>	<b>Applicable Taxes</b>	<b>Fee</b>
Entrance Permit	Exempt	\$200.00
Road Occupancy/Encroachment Permit	Exempt	\$200.00
Rural Entrance Permit Deposit-Township Road The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal time and associated costs.	Exempt	\$1,000.00 minimum based on estimated restoration and installation costs
Urban Entrance Permit Deposit-Township Road (RE: curb/sidewalk damage) The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal time and associated costs.	Exempt	\$1,500.00 minimum based on estimated restoration and installation costs
Permit to Hard Surface Entrance – Township Road	Exempt	\$0
Driveway Culvert Installation Deposit deposit. The applicant will be invoiced for the difference between the actual Township cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal time and associated costs.	Exempt	\$2,400.00 minimum based on estimated installation costs
Road Occupancy Permit Deposit (RE: boring, open cuts to install e.g. private drains, water services). The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal time and associated costs.	Exempt	\$1,400.00 minimum based on estimated installation costs
Moving Permit/Oversized/Overweight Permit	Exempt	\$210.00
Moving Permit Deposit-Township Road The applicant will be invoiced for the difference between the actual cost incurred and the deposit. If the deposit exceeds the actual costs, a refund will be made. Full cost recovery shall be based on municipal time and associated costs.	Exempt	\$2,700.00