



By-law Enforcement Officer

The Municipality of Bayham and Township of Malahide are jointly seeking a candidate for the By-law Enforcement Officer position. Reporting to both municipal CAOs, the By-law Enforcement Officer is housed within the Municipality of Bayham's organization chart and is responsible for providing by-law enforcement and administration services to both municipalities. The successful incumbent will work positively with the public in both municipalities in the investigation and enforcement of all municipal by-laws and the associated legislation, and the oversight and implementation of by-law policy and processes for both municipalities.

The ideal candidate will possess:

- Knowledge and skills normally acquired as a graduate of a post-secondary program in Police Studies/Foundations, Law & Security, Justice & Administration, or a related discipline.
- Minimum of three-to-five (3-5) years' experience in by-law enforcement, law enforcement, and/or provincial offences and other demonstrated knowledge and skills associated with educational background.
- Strong interpersonal, communication skills, public relations skills, and the ability to properly handle confidential matters and associated information.
- Municipal experience is an asset.

The compensation for this position is \$77,584 - \$96,970 (2024 – based on a 40-hour week). A full position description and listing of qualifications and responsibilities for the By-law Enforcement Officer position is available on the Municipal website under [Employment Opportunities](#).

Candidates are invited to submit a complete resume and cover letter outlining how the applicant satisfies the provisions of the job posting and job description to the undersigned no later than **1:00 PM on Friday, July 5, 2024**.

Thomas Thayer, CAO
Municipality of Bayham
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Straffordville, ON N0J 1Y0
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The Municipality of Bayham is an Equal Opportunity Employer. If you require accommodation at any time throughout the employment activities process, please contact us at: 519-866-5521, accessibility@bayham.on.ca or by visiting www.bayham.on.ca and we will make every effort to provide appropriate assistance pursuant to the Municipality of Bayham Employment Activities Accommodation Policy.

Personal information collected in response to this notice will be managed in accordance with the requirements of the Municipal Freedom of Information and Protection of Privacy Act, and will be used only to determine eligibility for employment.

Posting Date: June 14, 2024